

Patent Public Search - Navigation with numeric keypad



Quick Reference Guide 2025

A major advantage of Patent Public Search's Advanced Search interface over legacy systems is the ability to quickly view a set of documents. You can move from document to document, page to page, or section to section using the numeric keypad on your computer keyboard.

1. Once you have conducted a Search, the Search Results pane will list all of the results, with the first listed document highlighted and appearing in the Document Viewer. Use the Full-Text/Image button in the top left corner of the Document Viewer toolbar (in purple square in **Figure 1**) to toggle from the full-text view to the image view of the document.

The screenshot displays the Patent Public Search interface with three main panes:

- Search History**: Shows a list of search queries and results. The first result is highlighted.
- Search**: Shows the search query "heat\$2 SAME (steering ADJ wheel)" and the search results. The first result is highlighted.
- Document Viewer**: Shows the full-text view of the selected document. The document is titled "United States Patent Application Publication" and includes an abstract and a diagram.

A green arrow points from the highlighted document in the Search Results pane to the Document Viewer pane, indicating the navigation path.

Figure 1. Document 1 in Search Results corresponds with its image in the Document Viewer

Use the numeric keypad

2. The numeric keypad of your computer keyboard can be used for navigation of patent images in the Document Viewer as well as limited tagging. The **Num Lock key must be on** for the keypad functions to work. The functions are indicated on each key in the diagram below.

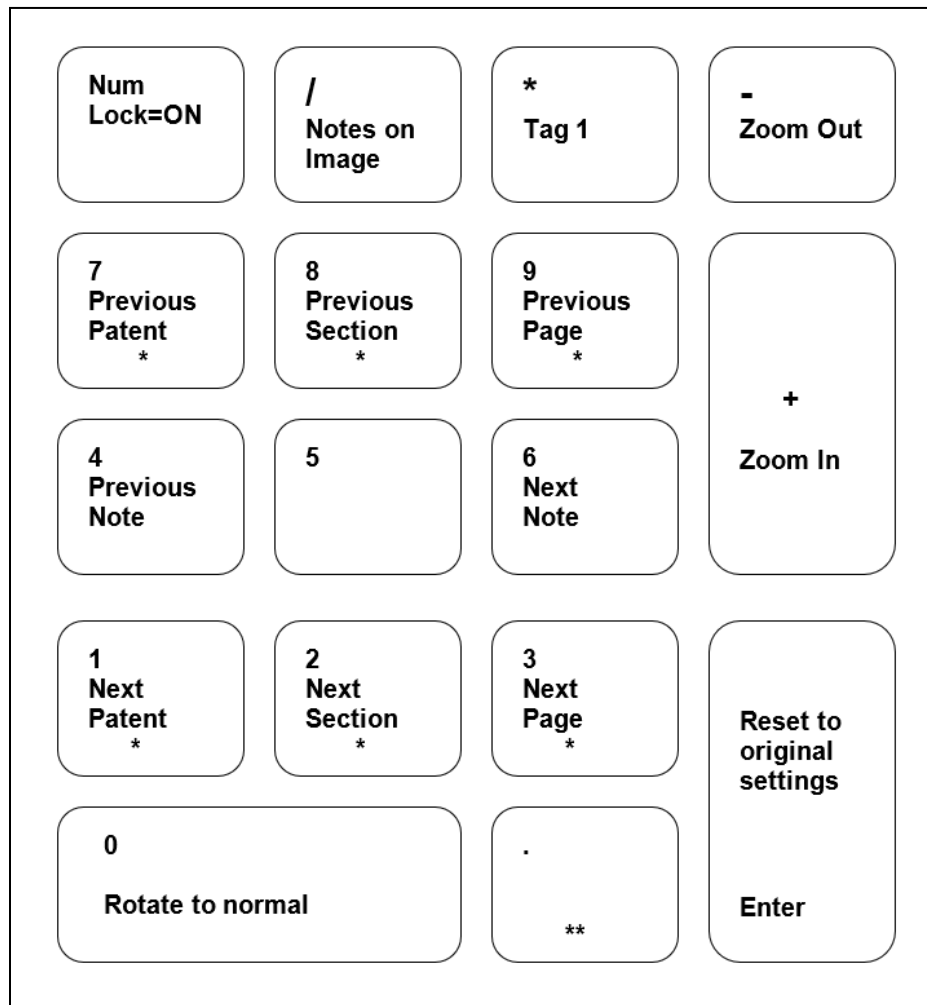


Figure 2 Numeric keypad with functions indicated

- Numbers 1-3 are Forward keys used to move to Next Patent, Next Section and Next Page, respectively. Numbers 7-9 are Backward keys used to move to Previous Patent, Previous Section and Previous Page, respectively.
- Holding down the Forward keys (1-3) or Backward keys (7-9) engages autoflip to quickly flip images.
- The period numeric key (indicated with **) toggles between the first and last page of a patent.
- The asterisk key (*) will tag the document being viewed to the Tag 1 column in Search Results.